

## Utilizing your Editorial Board

Amy King, *Editorial Coordinator*  
JOURNAL OF CLINICAL ONCOLOGY

- AE EBM/reviewer nominations
- EBM annual rotation
- EBM communications

---

---

---

---

---

---

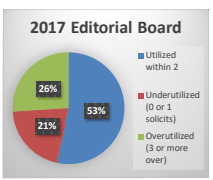
---

---

## “What board?”

**The Dream/Expectation:**

- Each EBM performs 3 reviews per year
- Is kept engaged by regular communications
- Feels appreciated and part of the team



**The Reality (for some):**  
“What Board?”

Council of Science Editors  
CouncilScienceEditors.org

---

---

---

---

---

---

---

---

## Bridging the Gap

- Attended CSE Session in 2017: Getting the Most out of Volunteers: Managing and Leading Volunteers
  - Volunteers as **underutilized** or **overutilized**
  - The Associate Editors are KEY

**Finding Goldilocks—Not too cold or too hot, but “just right”:**

- Not overwhelm some while forgetting others (CSE)\*
- Communicate effectively and emphasize value (CSE)\*
- Support and encourage the team analogy (CSE)\*

- Session Takeaways: **Balance the Burden\***, **Engage\***, **Team/Goal Orientation\***

Council of Science Editors  
CouncilScienceEditors.org

---

---

---

---

---

---


---

---

## EBM Utilization Report

- Phase I: Emailed Associate Editors the current EBM list, calling attention specifically to the newest EBMs, reminding Editors to utilize them as reviewers.
  - Reduce likelihood of **underutilization** next year
- Phase II: Emailed Associate Editors the new EBM Utilization Report (Excel list) showing only the names with 0 or 1 solicitation from previous calendar year, with a reminder to utilize those EBMs.
  - Taking the focus off those who are **overutilized**, pointing out alternatives.

Success Metrics for 2018: **10% decrease** (37% or less over/underutilized vs. 47% in 2017).

 Council of Science Editors *CouncilScienceEditors.org*

---

---

---

---

---

---

---

---

## Summary

Back to the CSE Session takeaways:


- \*Balance the Burden** by pointing out **over/underutilization** and providing alternatives
- \*Engage** the AEs with useful information to help them engage the EBMs
- \*Team/Goal Orientation** by keeping the EBMs on the AEs' radar

Results/actual metrics of this report's impact (2019)

New EBM engagement in Q1

- New EBM engagement Q1 2018: 33 out of 45 (**73%**) total new EBMs solicited
- Vs. New EBM engagement Q1 2017: 8 out of 13 (62%) total new EBMs solicited

Contact: Amy.King@asco.org

 Council of Science Editors *CouncilScienceEditors.org*

---

---

---

---

---

---

---

---