

Highlights of the CSE Board Meeting

The CSE Board of Directors met on 8 May in conjunction with the CSE annual meeting in Washington, DC. Highlights of the meeting follow.

1. Jeanne Rowe has joined the staff at Drohan as a new administrative assistant and will be working with CSE.
2. A number of new committee members were announced: Mary Scheetz, Editorial Policy; Philippa Benson, Membership; Susan Shirley, Style Manual Subcommittee; and Elizabeth St Germain, Style Manual Publishing Task Force.
3. The following committees announced that they are seeking new members: Finance, Publications, Education (a new vice chair), and the Style Manual Subcommittee (someone with expertise in earth science).
4. Michael Held has been elected CSE's vice president, and Diane Scott-Lichter has been elected a director.
5. Because Michael Held has been elected vice president, Paul Bozuwa, treasurer-elect, becomes the treasurer. Monica Bradford was appointed by the board and agreed to serve as treasurer-elect for 2001-2002, after which an election will be held.
6. The Education Committee will review the "executive refresher" option offered for the first time this year to short-course alumni. The committee will also review the content of the four short courses with an eye to minimizing overlap.
7. Nancy Taylor will continue to oversee all the short courses next year, with the assistance of Diane Lang. Lang will assume sole responsibility for this in May 2002.
8. Combined attendance at the four short courses was down a bit from that in 2000. There were 21 in the short course for journal editors, 30 for managing editors, 27 for manuscript editors, and nine for Web editors. Fifteen alumni signed up for 47 sessions using the executive refresher option.
9. The Editors' Network Task Force, led by Susan Eastwood, has changed its name to the Editors' Council Task Force. It hopes to schedule one regional meeting of editors in 2001 similar to the one held at the University of California, San Francisco, in October 2000.
10. The Authorship Task Force retreat held during this year's annual meeting was lively. What should be done next? Have the editors done all they can now, and should they let the academic institutions take over? Or should CSE consider publishing a *GuideLine*, a letter for *Science Editor*, or something else to continue this effort, and include in it the fact that needs might be different in different fields?
11. The net revenue for CSE in 2000 was \$63,738. The Finance Committee will publish a report in *Science Editor* comparing the details of 1999 and 2000 finances.
12. There was a shortfall in the number of registrants at the meeting hotel for the May 2001 annual meeting. Kathy Hoskins, by working diligently with the hotel, was able to reduce the attrition incurred by this shortfall.
13. The *SSF (Scientific Style and Format)* Publishing Task Force will prepare a business plan for self-publishing vs copublishing of the next edition of *SSF* by the September board meeting.
14. The *SSF* Subcommittee will post the National Library of Medicine recommendations for electronic-reference citation on the CSE Web site as soon as they are available. The preview session on the new edition of *SSF*, presented at this year's annual meeting, was well received.
15. CSE has 80 new members since January 2001. Marilyn Peterson, working with Tom Lang and the Membership Committee, will analyze the reasons for attrition and investigate which further lists to send membership mailings to.
16. About 430 attended the 2001 annual meeting in Washington, DC.
17. In 2002 the Program Committee plans to offer four, not five, groups of concurrent sessions. The tentative theme for 2002 is "Crossing Boundaries". A Windows session (possibly "Backstage at the San Diego Zoo") will be offered in 2002. Jessica Ancker, new program chair, welcomes ideas for the 2002 annual meeting.
18. Many references have been added to the Web site, as well as a calendar for organizations related to CSE. The job portion of the site now shows jobs by date posted or, alphabetically, by job title. There are plans to add links on the Web site to the hotel in San Diego where CSE's 2002 meeting will be held and to tourism sites in the area and to make the membership directory on the site more easily searchable.
19. To make the CSE Web site easier to access, changeable passwords will be introduced in the future.
20. The Sponsorship Committee had a successful year: it had budgeted for \$11,000 in sponsorship at the 2001 annual meeting, but the actual figure was \$21,000; and it had budgeted for \$13,000 for exhibits, but the actual figure was \$14,000.
21. The Sponsorship Committee plans to offer opportunities for a "higher level" of sponsorship—sponsorship of the overall work of CSE, not limited to a specific event.
22. The "book booth" sponsored by the Publications Committee at the 2001 annual meeting was quite successful: copies of many of CSE's publications were sold on site.
23. The Publications Committee arranged a successful "exchange" with *Editorial Eye*: that publication inserted a brochure-order form for the *GuideLines* series in the issue in which it published a favorable review of the series, and CSE included an order form for *Editorial Eye* in the 2001 annual-meeting registration packet.
24. *Science Editor* is considering a 45th-anniversary issue for 2002.
25. Possible sites discussed for the 2004 meeting included Toronto, Vancouver, Anchorage, Edmonton, and Cancun. A fax ballot will be sent to all board members.
26. Iain Taylor, working with Mary Scheetz, will develop a proposal for a possible retreat in 2002 on "The Role of Journals in Promoting Responsible Conduct in Research".
27. The board's next meeting will be a conference call during the week of 24-28 September.